

Welcome to

PRACTICAL PROJECT MANAGEMENT

facilitated by Keith Crampton

LGiU



Can Project Team Development Be Accelerated?

Remember the project is dependant on strong working relationships and mutual understanding

- Forming

- Storming

- Norming

- Performing

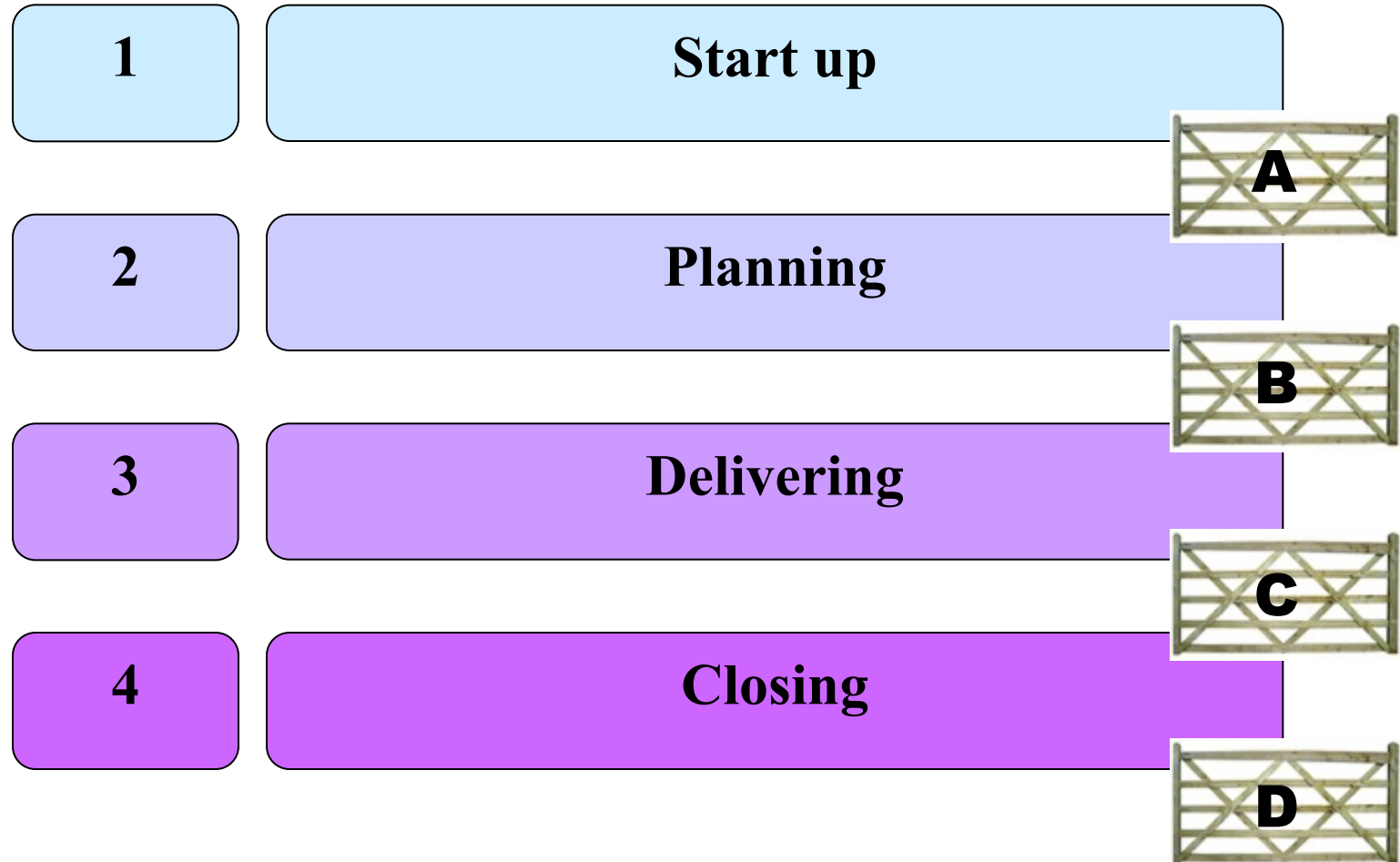
What is a Project

- A scheme or task with a defined start and finish
- Specified objectives
- Tasks are related
- Constrained and managed resources
- Planned and monitored
- Often impacting on customers or external partners

**What is it that most
upsets people about the
way change and transition
is managed?**

So what does that mean for project teams?

Project process



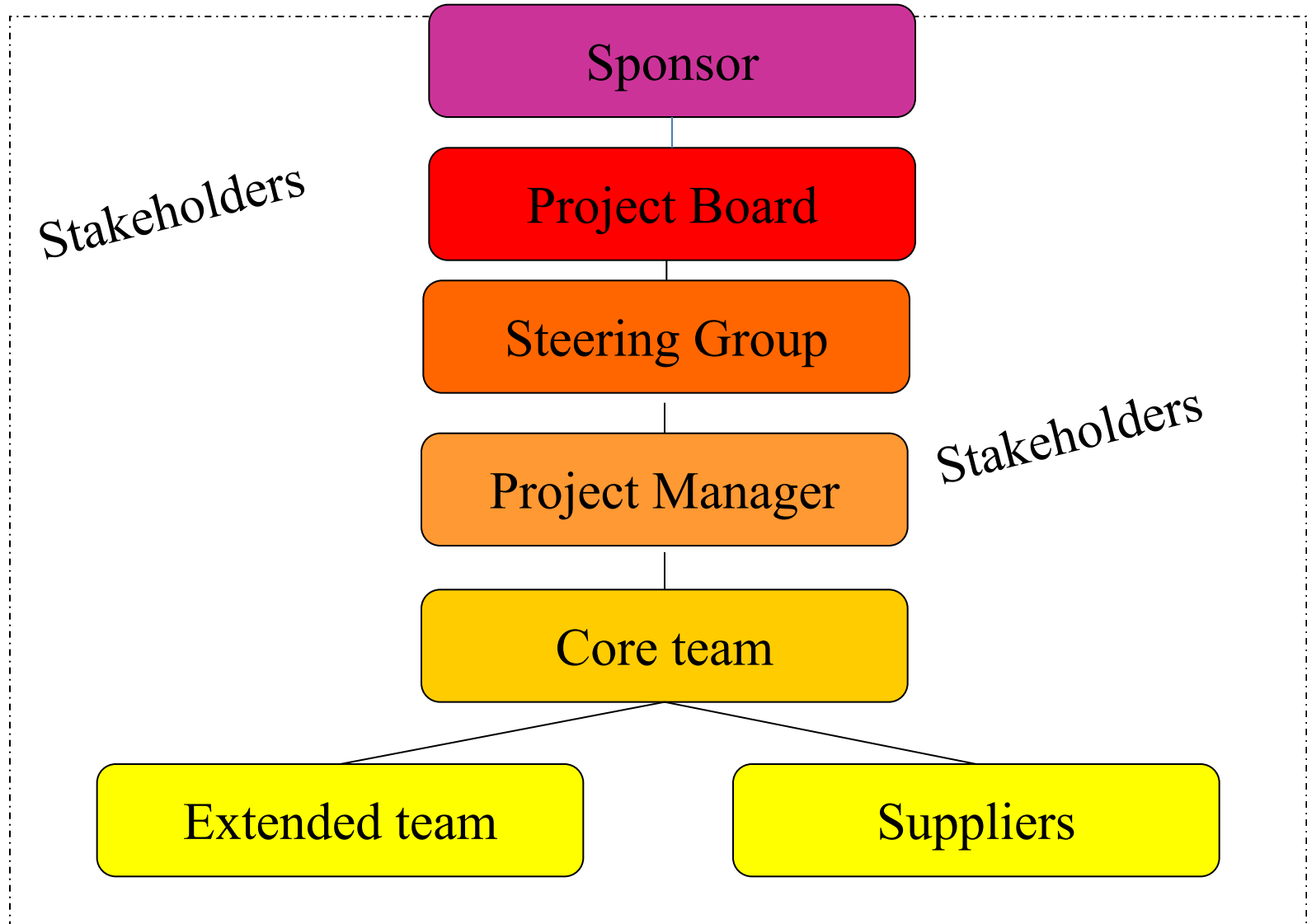
The 8 Key Parts

- Clear project goals
- Project structure/governance
- Allocation of resources
- Stakeholder analysis
- Risk analysis
- Work breakdown
- Project Timeline/Schedule/Gantt chart
- Monitoring

Five Top Tips for a Successful Project (and to avoid problems)

- Ensure each project has one Project Manager and one Project Sponsor
- Set SMART objectives
- Plan thoroughly
- Monitor the progress of the project
- Communicate effectively
- Engage with stakeholders

Project Governance



‘Would you tell me, please, which way I ought to go from here?’

‘That depends a good deal on where you want to get to,’ said the Cat.

‘I don’t much care where,’ said Alice.

‘Then it doesn’t matter which way you go,’ said the cat

Lewis Carol 1865

Be sure objectives are clear!

Beyond SMART

Positive

Owned

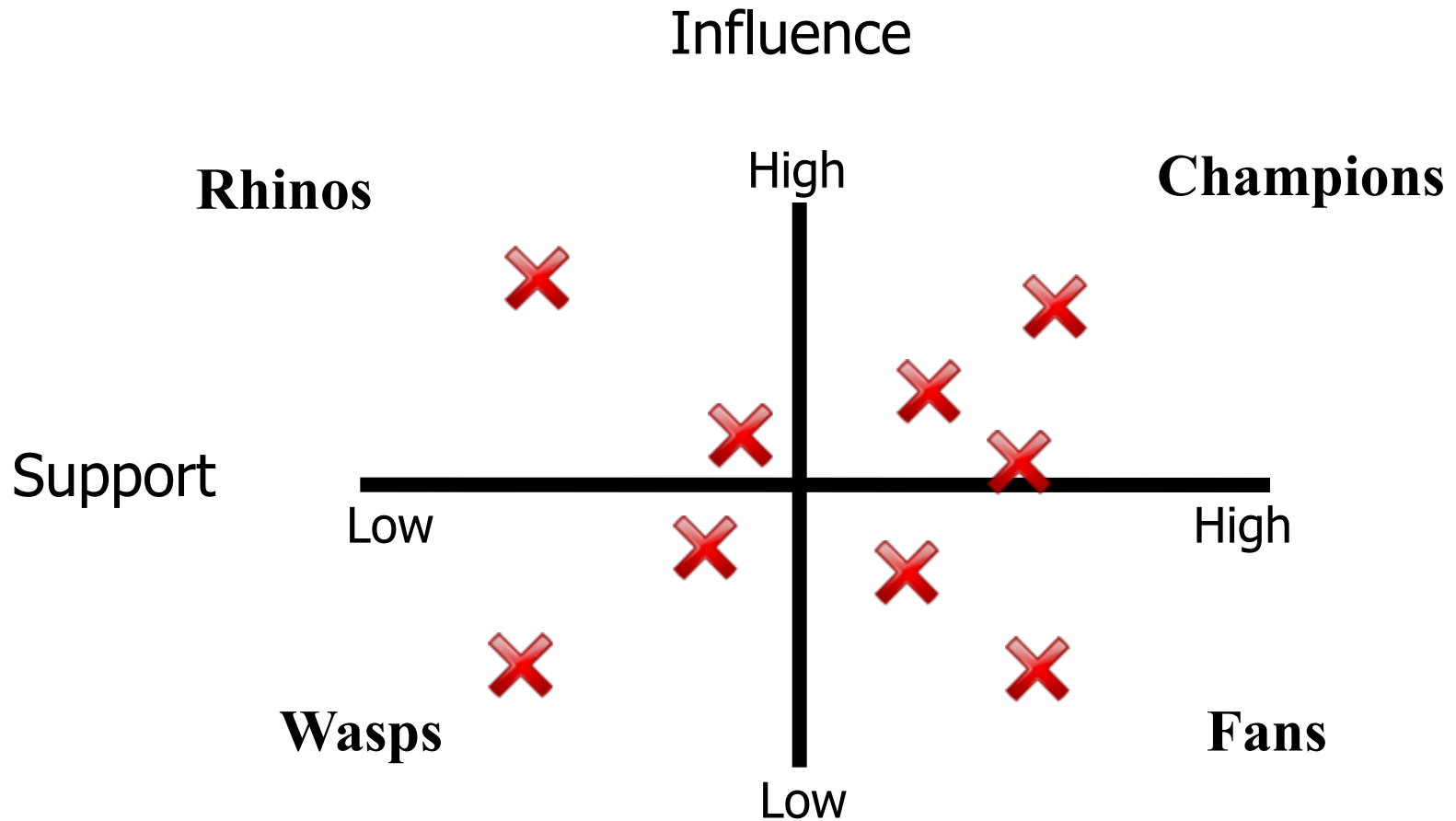
Sensory

Intentional

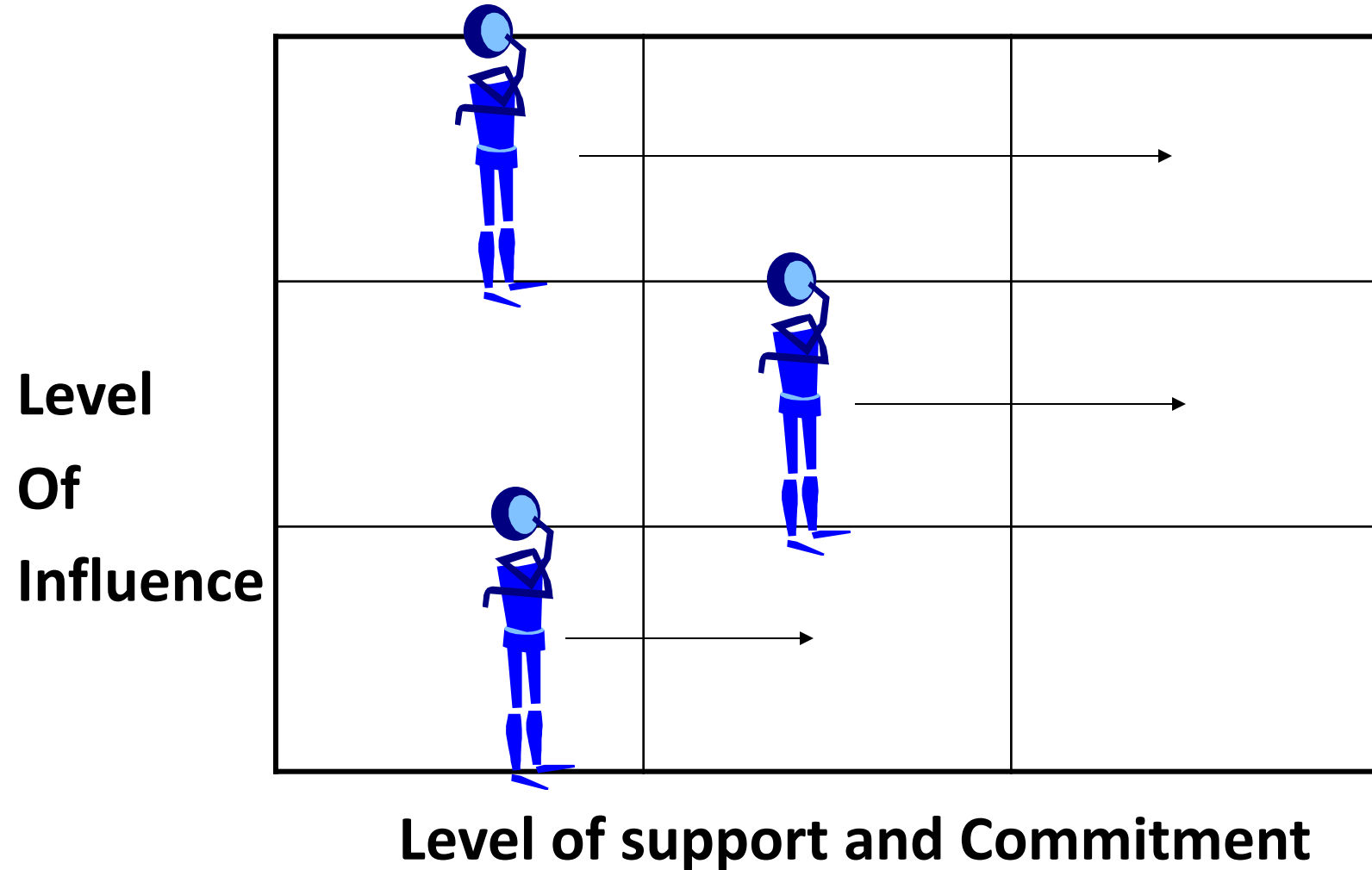
Ecological



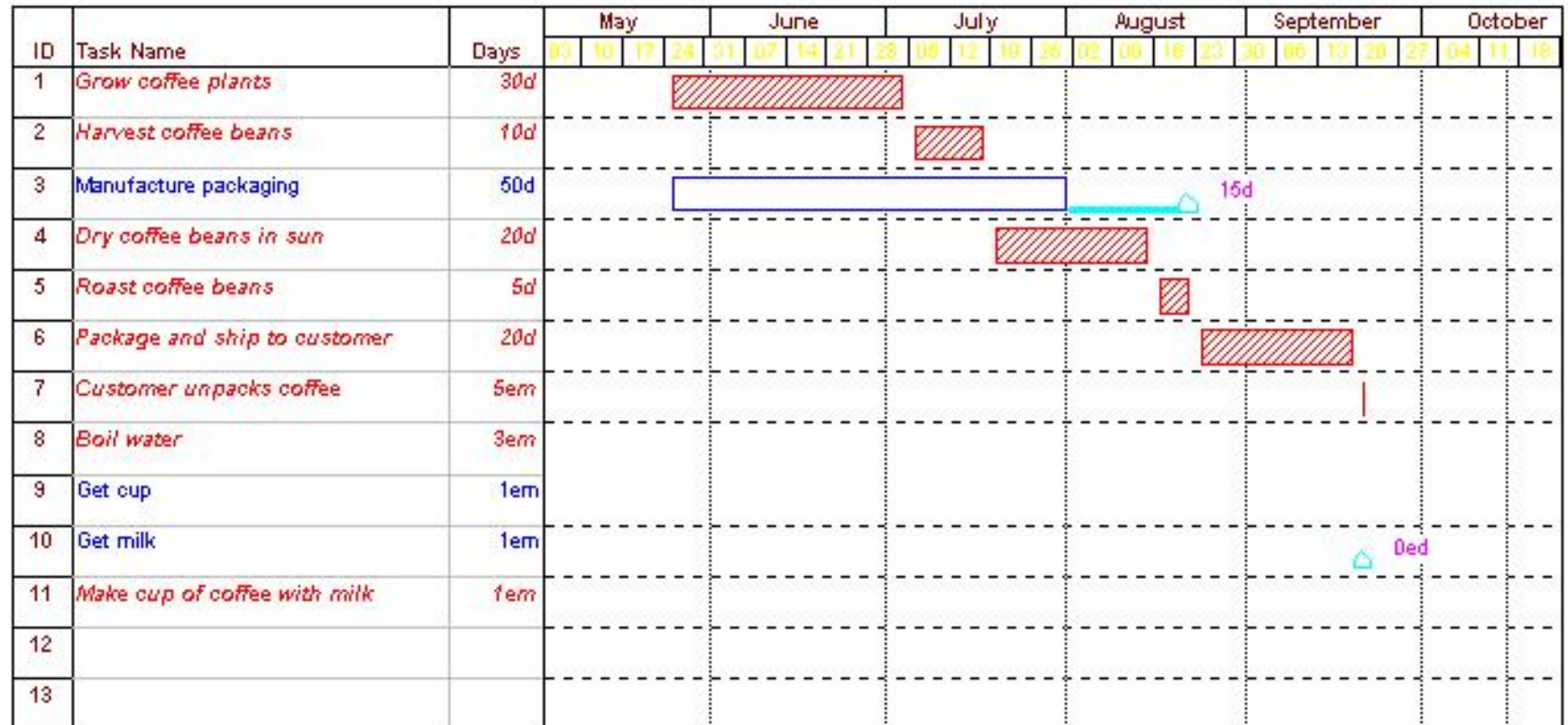
Stakeholder Analysis



Stakeholder Mapping Grid

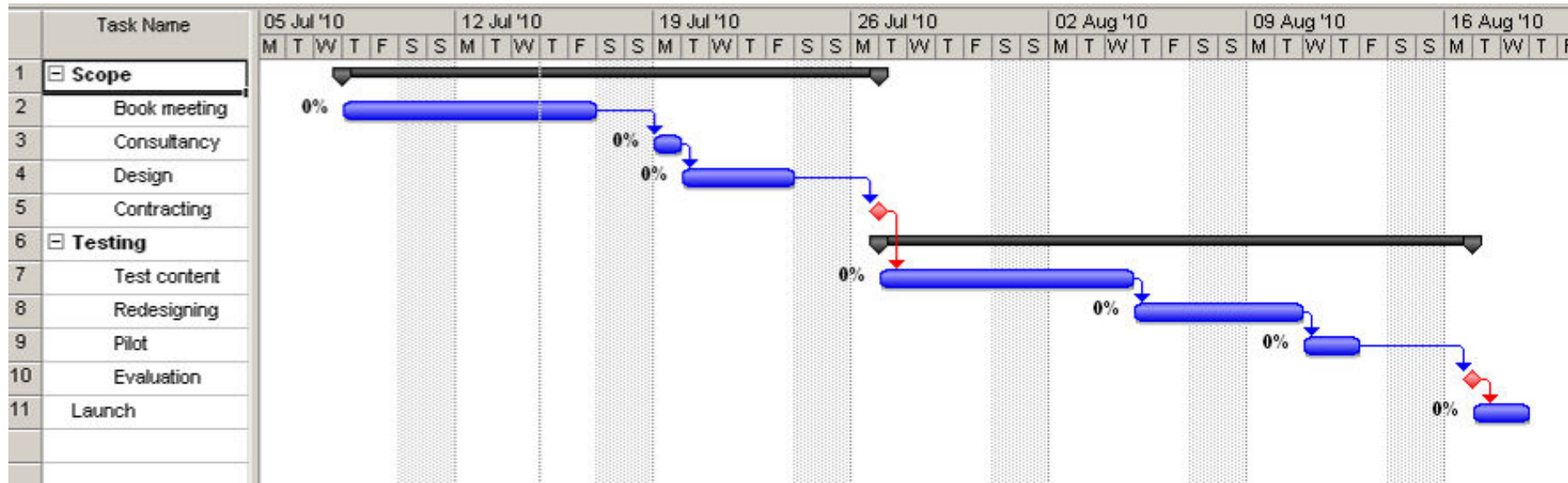


Gantt Chart – Time/Schedule Oriented



- Sequence
- Schedule (when)
- Timescale (how long), float
- *Where is the critical path?*

Microsoft Project - For More Complex Schedules



WEEK 3: Design

TRD Final
Hosting & Staging Setup

Hosting & Staging Setup

Finalize API Goals

Infrastructure Recs:
- Laravel + Backbone

PLEASE DO NOT ERASE

WEEK 4: Design

Initialize Database

Normalize Database

Create Fixtures for testing

Create Fixtures for testing

WEEK 5: Design

Admin Dashboard B/E Phase work

Database API (Laravel)

Engineering

B/E Query (for Admin Dashboard View) of position

B/E Filter (for admin)

B/E Crud for all DB Tables

Filtering

WEEK 6: Dev

ADMIN API

CRON
Admin (and cron) B/E

WEEK 7: Dev

Multiple columns of sticky notes on the right side of the board, containing various task items and sub-tasks.

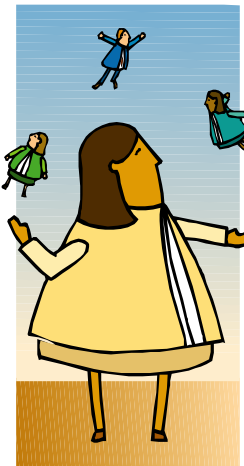
Handwritten notes at the bottom right, including 'Deploy on 1/18' and 'Staging'.

Is everybody on the project team truly committed to it?

Putting The Team Together

For Example Belbin Team Roles

- Coordinator
- Shaper
- Implementer
- Resource investigator
- Innovator
- Specialist
- Team worker
- Monitor Evaluator
- Completer finisher



Have regard to content and process

So What Next?